

Melissa Ann Dowd, Attorney-at-Law
P. O. Box 309
Monterey, VA 24465

Invoice submitted to:
Highland County Board of Supervisors
P. O. Box 130
Monterey, VA 24465
Jerri Botkin, Interim County Administrator

100

012210

3150

Retainee / Balance

\$5706.00

September 03, 2024

In Reference To: County Attorney Fees

Invoice #14978

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
8/5/2024 Work on Opioid Settlement with Kroger	0.50 180.00/hr	90.00
Legal research re: drought situation; draft Drought Resolution	1.10 180.00/hr	198.00
8/6/2024 Draft Opioid Settlement with Kroger Resolution	0.90 180.00/hr	162.00
Attend meeting	1.20 180.00/hr	216.00
8/7/2024 Email Resolution to J. Botkin; telephone from H. Budzinski; telephone from H. Sponaule re: EMS issues and Bolar Volunteer Rescue Squad situation	2.30 180.00/hr	414.00
8/9/2024 Telephone P. Triple re: EMS issues	1.00 180.00/hr	180.00
8/14/2024 Draft EMS Contract	0.80 180.00/hr	144.00
8/15/2024 Telephone from Sheriff; review Mutual Aid Agreement with Sheriff; gave suggestions re: H. Gardner and ultimate Mutual Aid Agreement	1.00 180.00/hr	180.00
Telephone R. Waybright re: solid waste collection site signs; telephone J. Botkin re: same	0.40 180.00/hr	72.00
8/19/2024 Work on Solid Waste issues; conference with R Waybright; conference with H. Williams; work on getting all bills for Vanderpool site	3.20 180.00/hr	576.00

	<u>Hrs/Rate</u>	<u>Amount</u>
8/20/2024 Telephone from J. Meck re: solid waste issues; telephone from T. Williams re: solid waste issues at Vanderpool; conference with R. Waybright re: solid waste issues at Vanderpool site	3.10 180.00/hr	558.00
Edit and revise EMS Contract; telephone J. Botkin; send contract to Supervisors and J. Botkin	1.20 180.00/hr	216.00
8/21/2024 Attend meeting; telephone from H. Budzinski; telephone from H. Sponaule; telephone to J. Botkin	3.50 180.00/hr	630.00
8/22/2024 Conference with H. Budzinski; emails to J. Guynn re: Registrar Certification and Petitions as County Attorney	1.90 180.00/hr	342.00
County work on solid waste issues; texts and emails	1.10 180.00/hr	198.00
Conference with J. Botkin re: EMS contract and issues	0.50 180.00/hr	90.00
8/26/2024 Work on Vanderpool trash site	0.80 180.00/hr	144.00
8/27/2024 Telephone from Henry and telephone from Harry re: EMS issues and trash site in McDowell	2.30 180.00/hr	414.00
Email Meck re: McDowell trash site; telephone from J. Meck re: trash site improvements; find McDowell lease	1.80 180.00/hr	324.00
8/28/2024 Telephone from Harry; telephone from Henry; telephone re: costs of recall suit from J. Guynn	3.10 180.00/hr	558.00
For professional services rendered	31.70	\$5,706.00
Balance due		<u>\$5,706.00</u>

Overdue accounts are charged interest of 4.5% annually after 15 days

Contract hours for August 2024 20.00

Total hours for August 2024 31.70

Hours Not Used

Credit Hours not used from previous months

Extra hours not covered by credit hours 11.70

Total hours for Department of Social Services 000 hours (billed to DSS)

Carried over hours not used:

